

Annual Application for KCHS Chapter Affiliation

School Name: _____

City: _____

Name of Faculty Advisor: _____

Official Chapter Name (To Appear on the Certificate): _____

Check one: _____ Initial Application _____ Renewal Application

Please include the following with your submission:

1. A copy of the Chapter membership roster.
2. The completed "Request for Individual KCHS Certificates" form.
3. The completed "Financial Summary" form.
4. A copy of the by-laws (or proposed by-laws) for the chapter.
This item may be omitted if renewing and the chapter's by-laws have not changed.

Please submit payment to the KCEA office. Checks should be made payable to KCEA.

COMMITMENT

In return for receiving the services of KCHS for our students, we pledge to adhere to the minimum policies of the KCHS *Administrative Handbook*.

Authorized Signature _____

SUBMIT FORMS AND PAYMENT TO:

Keystone Christian Honor Society

6101 Bell Road

Harrisburg, PA 17111

sclater@kcea.com

(717) 564-1164 (phone)

(717) 564-1163 (fax)

Request for Individual KCHS Certificates

This form may be submitted several times per year,
if and as a chapter gains membership.

School Name: _____

City: _____

Please indicate which certificate you are ordering:

For Inductions During the School Year

Please send individualized membership certificates for the following Regular and Transfer members.

For Notice of Appointment Certificates for year-ending programs

Identify the exact date on which certificates will be awarded: _____

List the name of each student exactly as it is to appear on the certificate. Please print legibly
and ensure the correct spelling.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

USE MULTIPLE COPIES OF THIS FORM FOR ADDITIONAL NAMES AS NECESSARY

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Financial Summary

School Name: _____

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*KCEA pins are made by a leading pin manufacturer and have proven to be memorabilia of enduring quality. Honor Society items are blue, white, and sparkling gold. All pins include a standard military clasp. **Shipping and handling is waived when pins are ordered with certificates.***

	Qty.	Each	Total
Chapter Fee	_____	\$20.00	_____
Regular Membership Fee	_____	\$5.00	_____
Transfer Membership Fee	_____	\$3.00	_____
Notice of Appointment Certificate	_____	\$3.00	_____

Membership Amount Due _____



Basic Pin	_____	\$5.00	_____
"Second Year" Bar	_____	\$3.00	_____
"Third Year" Bar	_____	\$3.00	_____
Shipping and Handling	_____	\$8.00	_____

Subtotal _____

Tax: 6% PA Sales Tax _____

**Required unless a current PA sales tax exemption is on file with KCEA*

Pin Amount Due _____

TOTAL AMOUNT DUE _____

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